

Reinbeck Public Library Trustee Board Meeting

April 13, 2026 4:30 PM

The meeting was called to order at 4:45pm. (President Marilyn Evans was absent) Trustees present were Brenda Snider, Tina Lyon, Bonnie Shinn and Holly Fleshner. Michelle Sieh and Lenah Oltman, directors, were also present. **Note: Holly and Bonnie had to leave the meeting at 5:30. A motion to approve the agenda was made by Bonnie 2nd by Tina. Motion by Bonnie with 2nd by Holly to approve past meeting minutes and a motion to approve bills was made by Holly 2nd by Brenda. The bills were also approved unanimously by all members present.

March Statistics:

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|----------------|-----------------------|--------------------|
| New Patrons: 5 | Door count: 849 | PLOW: 491 |
| Wifi: 270 | Physical Circs: 1,270 | Digital Circs: 322 |

Directors Report:

- There was discussion about the need to expand the Giving Tree as donations continue to come in. Kyle Snider will continue engraving the books. He also offered to start making the books with a price per book yet to be determined.
- A new vacuum cleaner and Shop vac were purchased. Old vacuums to be used upstairs
- Michelle and Lenah have been working together and have been able to go through the billing process together.
- Reinbeck 4th-6th graders will be participating in Math Around Reinbeck. It will include the students visiting the Library.
- Summer Reading Promo's – Lenah shared that it is planned that all Elem. grades will visit the library. The summer reading program and its activities will be shared with the students.
- Movies on Main – it will be provided under the Lions Club Insurance. The City will pay for 1 movie and the Lion's Club 1 movie. They will also provide the manpower for the movies
- Office/deputy Broom will be bringing Zander the K9 to share with the 3rd grade
- Story walk – Lexi is reaching out to volunteers to clean and install new books. April – Nov The stories are ready just need to be installed. There continues to be a need for more sponsors.
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Old Business:

- Ragbrai – a great opportunity for fundraising. Ideas: sell shirts, homemade ice cream, stickers for water bottles. Also, Water activities “Cool off at the Library” or “It's Cool to read in Reinbeck” Michelle will attend the town meeting for more information
- Snow Removal FY27 – advertise on “In the Loop”
- Lawn Care – Chelsea Wridler has agreed to mow \$50 per time
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New Business:

- Tina Lyon announced that she is moving. It is planned that she will attend the May meeting and that will be her last one. Diane Keith was suggested as a possible replacement. Diane has shared her interest in being a part of the board.

- A new Library Director Job description/Custodial Job description was approved with a motion by Tina and seconded by Bonnie.
- Michelle will reach out to Chris Frischmeyer, with Lincoln Savings Bank, requesting that funds raised at the Miracle on Main Breakfast/supper be shared with the library this year.
- We need to set up Venmo through Lincoln Savings Bank. Michelle, Brenda and Marilyn will meet at LSB to sign the documents. Need at least 2 signers on documents.
- Alarm System 3 bids were looked at and considered. Hawkeye Alarm, ProShield and Parker Bye. Hawkeye Alarm was the least expensive. There was a motion by Tina with 2nd by Holly to approve doing business with Hawkeye Alarm.
- Trustee handbook training was discussed. Members can use this time as training hours.

Next City Council meeting: May 4 at 5:30pm

Next Library board meeting May 11th at 4:30 pm

Meeting was adjourned at 6:00pm

Respectfully submitted by Brenda Snider, Secretary