

Reinbeck Public Library Trustee Board Meeting

November 11, 2025

4:30 pm

President Marilyn Evans called the meeting to order. Trustees Brenda Snider, Tina Lyon, Bonnie Shinn, Rebecca Schildroth, and Lenah Oltman, Library Director, were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 7

Door Count: 1214

Plow: 4109

WIFI: 506

Physical Circulation: 1227

Digital Circulation: 234

Director's Report: Lenah made special note of the following:

- Sun Courier interviewed her about our renovation.
- Caught up on thank you notes for the giving tree. This includes a receipt.
- January to March programming is put on hold. Remodeling will dictate this.
- Book bags for mothers will be tried, as there is a need to help them select books.
- Every door direct mailing costs were \$268.98. Money has been coming in from this.

Old Business:

Printer Policy/Equipment Use: The public will be informed of this new service in the near future. Details of how this will work are still being made.

Fundraising Campaign: \$20,927.91 has been added to the gifts and trust account. Marilyn made the motion that when the Venmo account reaches \$1,000 or more at any monthly board meeting, the amount will be noted and added to the gifts and trust account. Tina seconded this motion. The motion passed unanimously.

New Business:

FY27 Budget Proposal: After discussing wages, it was determined that staff are underpaid compared to other city employees. We spent considerable time discussing expenses and ascertaining the needs for the coming year. After much work and discussion, Tina made a motion to accept the proposed budget. Brenda seconded the motion. The motion passed unanimously. It was agreed upon unanimously that the Library Board would present budget proposals to the council after Lenah presents to the Library Board of Trustees expenses of the previous year and expected expenses in revenues for the upcoming year.

The meeting was adjourned at 6:35 pm. The next board meeting will be on December 8, 2025, at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary