

Reinbeck Public Library Trustee Board Meeting

April 17, 2025

4:30 pm

President Marilyn Evans called the meeting to order. Trustees Tina Lyon, Bonnie Shinn, Rebecca Schildroth, Brenda Snider, and Library Director Lenah Oltman were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 9

Door Count: 1595

Plow: 488

WIFI: 382

Physical Circulation: 1263

Digital Circulation: 302

Director's Report: Lenah informed us that the Story Walk sponsorships totaling \$1500 have been filled. She is working on the sponsorships for the Summer Reading Program. We have six program days this summer. The total cost will be \$2802 for all the events.

El Camino will sponsor the kickoff food. Volunteers for this will be needed. It will be held in the Memorial Building on Saturday, May 31, from 4:00 to 6:00 pm. Meet the Reptiles by Cold-Blooded Redhead LLC will be our program that evening.

There have been two donations for the Giving Tree this month, and others are in the process. Michelle Sieh has been hired as the custodian.

Programs in April are National Library Week, Reading Rebels, Egg-cellent Events, Book Sale, and the Pinewood Derby. Because May is a low-attendance month, the special program will be the Grundy County Sheriff will do a program for 3rd graders that is open to the public on May 13th at 10 am.

Lenah attended a class in Coralville on STEM. She spoke with the founder of WhoFI and will be featured as a community connector.

The yearly materials weeding went extremely well with the new checkout system. It took one day versus months. The program populated unused material, and after review of the material, the items could easily be pulled from circulation.

The elevator service has increased its fee from \$375 every two months to \$413.

The Books & Brews went very well. They intend to meet 4 times a year.

April 24, at 6 pm, there will be a trustee training at the Conrad Public Library.

Old Business:

Master Plan, Solum Lang: There was discussion of the plan. We were given a few variables on the cabinetry. Tina made the motion that we accept the Opinion of Probable Cost that included the Plastic Laminate. Marilyn seconded the motion. The motion passed unanimously.

New Business:

The Disaster Preparedness and Recovery Policy: The plan was reviewed. Several small changes were voiced, and a motion to accept the changes was made by Marilyn and seconded by Tina. The motion passed unanimously.

The meeting was adjourned at 6:49 pm. The next board meeting will be on May 12, 2025, at 4:30 p.m. Respectfully submitted by Rebecca Schildroth, Secretary