

## **Reinbeck Public Library Trustee Board Meeting**

**May 12, 2025**

**4:30 pm**

President Marilyn Evans called the meeting to order. Trustees Tina Lyon, Rebecca Schildroth, Brenda Snider, and Library Director Lenah Oltman were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

**Past month's Statistics:**

**New Patrons: 79**

**Door Count: 1829**

**Plow: 262**

**WIFI: 460**

**Physical Circulation: 1326**

**Digital Circulation: 266**

**Director's Report:** Lenah's directors' report included information on fundraising for the summer reading program sponsorships. This is coming along well. Hopefully, all programs will be fully funded. Navy T-shirts will be made for volunteers and staff.

There were numerous donations this past month to both the Giving Tree and the Story Walk. Lenah is in the process of implementing merit-based pay raises. The board will be emailed the new evaluation form.

She highlighted the summer reading program agenda. The kick-off is May 31 at the Memorial Building. She will need help with that program.

Lenah attended the Director Round Table in Iowa City. This was a valuable conference. Four directors attended the Trustee Training at Conrad. Another attended remotely.

**Old Business: There was none.**

**New Business:**

**Phase 1 Remodel:** Curt Bown, Kirk DInsdale, Brian Freed & Lucas Peters have been contacted for bids with the deadline of 6/8/2025. It is hoped that the bids will be ready in time for our next meeting. The goal is to have three or more bids. Most likely this will be a winter project. The board has agreed to put \$60,000 towards the project.

**Spring Clean Up Date:** It was thought that this is not needed at this time. Items that need to be done are: trimming the bushes in front of the library, power washing the retaining walls, someone to see the condition of the gutters, and removing the screens on windows in the

Activity Room. Rebecca suggested asking for hostas from the public. Saturday, May 31, from ten to noon will be the designated time.

**Printer Policy:** This was reviewed. Our new printer is more efficient. Our costs have gone down. Marilyn will look into what other libraries in the area charge. We will decide on this next month.

The meeting was adjourned at 6:11 pm. The next board meeting will be on June 9, 2025, at 4:30 p.m. Respectfully submitted by Rebecca Schildroth, Secretary