

## **Reinbeck Public Library Trustee Board Meeting**

**February 13, 2025**

**4:30 pm**

President Marilyn Evans called the meeting to order. Trustees Bonnie Shinn, Rebecca Schildroth, Brenda Snider, and Library Director Lenah Oltman were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

The directors were informed that the state requires certain certifications for both the director and the board. We will begin working on our accreditation, which must be done every three years.

### **Past month's Statistics:**

**New Patrons: 10**

**Door Count: 1308**

**Plow: 592**

**WIFI: 438**

**Physical Circulation: 1210**

**Digital Circulation: 276**

**Director's Report:** Lenah told us of the cooperation of the CEC with the Library.

We will add their activities to our calendar. This should benefit both parties as they have felt the need to better communicate their activities to the community. They will in turn keep track of attendees to their activities.

Jennifer Bledsoe, a Gladbrook artist, will do a mixed media class and display her artwork in March.

The library will be open for extended hours on Mondays for February and March. This will be reviewed after that time to see if this meets the needs of some of the working till five members of our community.

Lenah and Board Trustees, Tina, and Rebecca attended the February City Council Meeting. Our budget request was approved in full.

The new book bins in the children's section have been well received.

### **Old Business:**

**Master Plan, Solum Lang:** We now have cost estimates. The trustees were asked if we felt they had included everything. With a couple of small changes, it is felt that this proposal meets our specifications.

**Board of Trustees Bylaws:** The bylaws were reviewed. Several changes were voiced and a motion to accept the changes was made by Marilyn and seconded by Brenda. The motion passed unanimously.

**New Business:**

**Disaster Preparedness and Recovery Policy:** Each director is to read and bring edit suggestions to the Disaster Preparedness and Recovery Policy at our next meeting.

The meeting was adjourned at 6:10 pm. The next board meeting will be on March 10, 2025, at 4:30 p.m. Respectfully submitted by Rebecca Schildroth, Secretary