

Reinbeck Public Library Trustee Board Meeting

June 9, 2025

4:30 pm

President Marilyn Evans called the meeting to order. Trustees Tina Lyon, Rebecca Schildroth, Brenda Snider, and Library Director Lenah Oltman were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 6

Door Count: 1854

Plow: 497

WIFI: 464

Physical Circulation: 1154

Digital Circulation: 281

Director's Report: May was busy with planning for the summer reading program and other activities for summer and end-of-school activities. The summer reading program kickoff was a huge success. There were over 200 in attendance. The number of youths in the program breaks down as follows. There are 144 children signed up. 37.5 % are ages 0-5, 54.9% are ages 6-11, and 7.6 % are ages 12-18.

The new outside faucet is now repaired. The board would like a sign-up clipboard for the city workers for when they work at the library.

Bonnie and Rebecca have worked on the outside landscaping. Tina and Tony have trimmed bushes, and Tony power-washed the landscaping stone.

Old Business:

Printer Policy/Equipment Use: Tina and Marilyn presented the cost of copying from local libraries and places of business. Since starting with this printer service, only once have we gone over the allotment of copies and had to pay an extra fee. Tina made the motion that we set the cost at 25 cents per side, per copy for black and white copies, and 50 cents per side per copy for color copies. And to leave the fax charges as they currently are. Brenda seconded the motion. The motion passed unanimously.

It was felt that notary service should be added to this policy.

New Business:

Phase 1 Bid Recommendations: To date, only one bid has been submitted. Lenah has talked with several local contractors. Curt Bown, Kirk Dinsdale, Lucas Peters. Curt Bown did not show

up any of the three times he indicated he would meet with her, Kirk Dinsdale took the packet and did not return a bid, and Lucas Peters, who was contacted later, would like to submit a bid. The Homefront Builders that submitted a bid had detailed paperwork to indicate who would do each part of the work, along with prices and suggestions. The details were reviewed. After much discussion, a motion was made by Tina to accept the bid by Homefront Builders with the stipulation that if Lucas Peters places a bid before July 1, 2025, the board would conduct a Zoom meeting to review this bid and at that time reconsider the motion. The motion was seconded by Marilyn. The motion passed unanimously.

Reinbeck Public Library Giving Tree: A sample plaque has been made by Kyle Snider for different levels of giving. It was looked at by the board, and we recommended the style we wish to use.

The meeting was adjourned at 6:03 pm. The next board meeting will be on July 14, 2025, at 4:30 p.m. Respectfully submitted by Rebecca Schildroth, Secretary