

Reinbeck Public Library Trustee Board meeting
Held Tuesday, February 10, 2026 4:40 pm

President Marilyn Evans called the meeting to order at 4:35. Trustees Brenda Snider, Tina Lyon, Bonnie Shinn, Holly Fleshner and Lenah Oltman, Library Director were present. A motion was made by Tina and 2nd by Bonnie to approved the agenda. Motion by Tina and 2nd by Bonnie to approve Minutes and a motion by Holly 2nd by Brenda to approve bills.

New Patrons: 8
Wifi: 400

Door Count: 976
Physical Circs: 1206

PLOW: 410
Digital Circs: 283

DIRECTORS REPORT

- Access Bill had a late fee again. Lenah reached out to Julie, City Admin., regarding this late fee. Access denied the waiving of the fee because they had waived it in Sept. 2025. Julie stated that it was because of the mail that they received it late. The group felt that the city was at fault and that the library shouldn't have to pay for it. Tina is going to go talk with Julie to find out more information.
- Construction has started and is going well.
- During construction programs will be cut back: there will be 2 story hours a month, Worms, 2 adult book clubs, Silent readers and Rebel Readers will continue. Lenah also clarified that for Silent Readers she offers the readers the opportunity to use/rent 1 of the 4 new chairs (purchased for \$40 each). The last meeting of this group brought in \$48.00. Also, we need to pay for 1 staff member to attend this group @ Coffee shop.
- Summer programs are being planned.
- Lenah has emailed Julie requesting that \$95,000 be transferred by city acct. #167 Library gift/trust and those funds be placed into city acct # 316 Library addition.

OTHER BUSINESS

- Printer and Notary services were approved with Motion by Holly with 2nd by Tina. Notaries are currently Lenah, Helen and Cherri. It is a free service and an appointment is suggested.
- Our accreditation update will be next year. It's done every 3 years.
- Behavior policy was approved with a motion by Brenda 2nd by Bonnie. There was discussion regarding the young kids that are being dropped off on no school days and after school. There will be more discussion in the future.
- Lenah has \$699.59 in her Venmo account. \$250 was for a book-to capital fund and \$449.59 will go to general fund.
- Trustee member training – need 5 hours a year (ending with fiscal year June 30, 2026) members are to read chapters 2-4 and 9 in the handbook and keep track of hours. Attending Conrad event was 3 hrs.

- Lenah's written resignation was accepted. Her last day will be March 20, 2026. She is writing a Handbook, for the new director. Lenah will help the new person after her final day and be paid for her contract hours.

The position will be Advertised: at the Library, Post Office, Grocery Store and City Hall for 2 Weeks - Feb 11-25 with interviews the first week of March.

The wages that will be offered to the new Director will be \$40,000 - \$45,000

Approved with motion by Bonnie 2nd by Tina

- An updated budget proposal for FY27 will be sent to City Hall

Meeting adjourned at 6:30

Next Board meeting: March 9, 2026

Respectfully submitted by Brenda Snider, Secretary