

Reinbeck Public Library Trustee Board Meeting

September 8, 2025

4:30 pm

Lenah Oltman called the meeting to order. Trustees Tina Lyon, Bonnie Shinn, Brenda Snider and Lenah Oltman, Library Director, were present. A motion was made and seconded to approve the bills and the agenda. The minutes were approved as read.

Past month's Statistics:

New Patrons: 12

Door Count: 1692

Plow: 383

WIFI: 549

Physical Circulation: 1157

Digital Circulation: 276

Director's Report: Lenah informed us that the Access Systems Leasing bill was not paid on time. She contacted the company to get late charges removed. The check was printed with the date 8/13/2025 but was not received in the mail until 9/8/2025. The company waived the late fees again. (they had to do it last month as well)

Old Business:

Printer Policy/Equipment Use: We are waiting for the notary service to be implemented by the state. Then the public will be informed of this new service

Reinbeck Public Library Giving Tree: Waiting for the plaques to be made. Lenah will email Kyle to check in.

Fundraising Campaign: Lenah met with Cordell Peterson to discuss PCI being the Lead donor to help us launch our fundraising campaign with a \$10,000 donation. She presented the board with a follow up letter. If PCI does not respond by October, then we will have the Reinbeck Public Library Giving Tree be our first \$10,000 and proceed with contacting the Sun Courier.

- A. Children's Library- Motion made to allow a donation of \$100,000 can be honored by putting the Children's library in their name with a mural and signage above the fireplace.
- B. Federal Grant- Lenah found a federal grant under the Big Beautiful Bill Act that is for rural communities under 5000 population. These grant funds, if awarded, are to be used to update city government facilities or to build new. Lenah asked her State Library District Consultant for guidance. He said that this grant was a great fit and that typically City Administrators apply for and manage these grants. She contacted Julie to get City login information for Sam.org. Julie said that Federal grants are a lot of work and that she will not be helping or doing any of the work in order to get this grant or to report on it. Lenah will look for some guidance from other grant writers and see how to proceed.

New Business:

Beck Bash: Motion made and approved to purchase an outdoor movie license for the showing of Harold and the Purple Crayon on Saturday, October 4th.

Swank Licensing: Motion made and approved to purchase a 3 year indoor swank license to show movies inside the library.

The meeting was adjourned at 5:30 pm. The next board meeting will be on October 13, 2025, at 4:30 p.m.

Respectfully submitted by Lenah Oltman, Director