

Reinbeck Public Library

Trustee Board Meeting

Monday October 14th, 2020

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees Sue Trunck, Bonnie Shinn, Rebecca Schildroth, Jan Ehrig, and Library Director Victoria Derr. This was a combination meeting as two trustees attended by Zoom and the others were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

Report on Library Operations by Director:

The shelves for the Non-Fiction area are underway, as is the mural over the paperback book area. Victoria stated she had used memorial funds for the supplies and would like to introduce the mural as being paid out of the Julia Witt donations given to the Library last year. When the mural is finished, a picture and card will be sent to the family.

OLD BUSINESS:

1. **Bridges: 162 checkouts** in September. **PLOW: 120 visits** in September. **Book Discussions:** Evening: 6. Afternoon: 6
2. **Coffee Bar:** Cabinets and countertop are ordered. Jerry Shinn will be asked if he can install.
3. **Landscaping:** Jan asked that we be patient on this project, as Dave said he would do it when he has the time.
4. **Book Shelves:** Will ask the school if any kids need volunteer hours and offer book moving project.
5. **Mural:** Started and will be finished after Annual Survey and Budget are submitted.
6. **Annual Survey:** Due October 31st, covers yearly expenses and services.

NEW BUSINESS:

1. **Budget for 2021:** The board reviewed the budget request line by line until a decision had been made on the appropriate amount to request from the city. (Sue motioned to accept, Bonnie 2nd).

OTHER BUSINESS:

Board Training: Board members had been asked to read over the Patron Behavior policy. The policy was discussed and reviewed. (Bonnie motioned to accept the policy as written, Marilyn 2nd).

Sue motioned to end the meeting, Bonnie 2nd.

Meeting was adjourned at 5:35 pm.

The next board meeting will be November 9th, 2020 at 4:30 p.m.

Respectfully submitted by Victoria Derr, Director