

Reinbeck Public Library

Trustee Board Meeting

Monday September 13, 2021

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Sue Trunck, Jan Ehrig, Rebecca Schildroth, and Library Director Victoria Derr. Motions were made and seconded to approve the minutes, bills, and agenda.

Report on Library Operations by Director:

Victoria stated that most of the work painting the walls in the meeting room area is done. The July minutes need to be amended as the additional money of \$15,000 to Other Contractions to the budget was omitted. Jan made the motion and Bonnie seconded it to amend the Secretary's Report for July.

June Statistics:

Plow: 183 visits.

Bridges: 138 downloads

Circulation: 1,048

Book Discussions: Afternoon book club had 5 attendees and the evening had 5 attendees.

OLD BUSINESS:

1. Website (pictures): A picture is still needed from one trustee.

2. Landscaping - ARPA Grant and Memorial Project: The proposal from Wapsi Pines was reviewed. We have around \$1,500 for the butterfly garden area from Memorial for Donna Brandt. The dimensions of the stone circle was not noted in the design and the costs were not broken out. Victoria will talk with them and get more information before a decision can be made.

3. Painting: Victoria wishes to buy more paint and continue painting beyond the meeting room area. There was no objection.

NEW BUSINESS:

1. City Council Report: Victoria stated that she attended the August meeting.

2. ALA Grant: Victoria proposed we ask for a couple of changes in how this money is spent. She wishes to add a smart TV and not buy an overhead projector, and to purchase a computer and scanner for the front desk. To do this we would purchase one, not two Chromebooks. As this is an over three percent change it needs board approval and then needs to be resubmitted to the ALA Grant. After discussion Marilyn made the motion to submit the reconsiderations. Jan seconded the motion. The motion passed unanimously. We can also try for a third round of the grant. Bonnie made the motion to do this, Sue seconded the motion. The motion passed unanimously.

3. Meeting Room Improvements: The board looked at samples of meeting room flooring. It was decided we need to look at more samples. Rebecca also floated the idea of using a small portion of this space for an enclosed work room. This would include a small fringe, microwave, and counter work space. The feeling is that there is not enough office space to meet our current needs. This will be discussed at a future meeting.

OTHER BUSINESS:

1. Board Training/Checkout Service Policy: The board reviewed the policy. Rebecca made the motion to approve the changes. Sue seconded the motion. The motion passed unanimously

Meeting was adjourned at 6:29.

The next board meeting will be September 11, 2021 at 4:30 p.m.
Respectfully submitted by Rebecca Schildroth, Secretary