

## **Reinbeck Public Library**

### **Trustee Board Meeting**

**Thursday January 10, 2022**

**4:30 pm**

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Rebecca Schildroth, and Library Director Victoria Derr. Motions were made and seconded to approve the bills, and agenda. The minutes were approved as written.

#### **Report on Library Operations by Director:**

We received notice that Allegiant Energy is changing our monthly withdrawal to \$399 from \$327. January will be a story time break. It will resume in February.

#### **November Statistics:**

**Plow:** 166 visits.

**Bridges:** 163 downloads

**Circulation:** 931

**Book Discussions:** Afternoon book club had 3 attendees and the evening was called off.

#### **OLD BUSINESS:**

- 1. Website (pictures):** And a picture is requested for Brenda.
- 2. Landscaping - ARPA Grant and Memorial Project:** This grant needs to be spent before January 30. Rebecca agreed to the use of her credit card for this purchase. It will be delivered to their home and stored in a garage on the farm.
- 3. ALA Grant:** Jerry has the work done on the large library table that will be used for a computer center. It was reworked and well done.. Victoria updated us on the spending details for this grant. The new CPU for check out and scanner is here and a smart TV has been ordered.. .
- 4. Flooring:** Victoria informed us that the flooring is ordered and should be installed in March.
- 5. Donation Wood Books:** Rebecca showed us a brochure idea and will continue to work on this project.

#### **NEW BUSINESS:**

- 1. City Council Report:** Victoria reported that the wages for the coming budget year were approved
- 2. Library Committee:** The city has formed a liaison committee to work with the Library Board. This will consist of City Administrator Julie Wilkerson, Michelle Knaack and Nathen Ragsdale.
- 3. LSB CD:** On February 12 one of our CD's is up for renewal. Rebecca made the motion that we withdraw \$4,000 to cover the cost of the flooring in the activity area. Marilyn seconded the motion. The motion passed unanimously.
- 4. Janitor Position:** At present there are no applications. Victoria has posted the position around town and will contact businesses to see who they use.
- 5. Credit Card:** Victoria would like to have a credit card for the library. The board told her to look into this and report at the next meeting.

**OTHER BUSINESS:**

**1. Board Training: Long Range Plan:** The board read and reviewed the Long Range Plan as presented by Victoria. Bonnie made the motion and Marilyn seconded the motion to approve the changes in our plan.. The motion passed unanimously

Meeting was adjourned at 5:086.

The next board meeting will be February 14, 2022 at 4:30 p.m.  
Respectfully submitted by Rebecca Schildroth, Secretary