

## **Reinbeck Public Library Trustee Board Meeting**

**May 8, 2023**

**4:30 pm**

President Marilyn Evans called the meeting to order. Others present were trustees, Brenda Snider, Bonnie Shinn, Rebecca Schildroth, and Library Director Lenah Oltman. A motion was made and seconded to approve the bills, and the agenda. The minutes were approved as read.

### **Past month's Statistics:**

New Patrons: 7  
Newspapers: 25  
Magazines: 6  
Upstairs: 374  
Tech Assist: 17  
Reference: 176  
Community Room: 438  
Computers: 58  
Fax: 5  
Copies: 52.5  
Donations: 43.5  
Total Patrons: 1163  
Physical Materials: 1127  
Digital Material: 218

**Director's Report:** Lenah presented a program for the local PEO chapter on May 1<sup>st</sup>. They will be giving us \$300.

Summer reading program will be promoted in each grade K through 6th this month. Lenah will promote the summer reading program. On June third we will have our kickoff. There will be activities and sign up from 11:00 to 1:00. Lunch will be served by the Methodist Church.

It is hoped that we can have readers who will help a child with summer reading goals. Times will be chosen for this volunteer activity.

The Story Walk at Elmwood Park is in progress. Corteva will work with the park board and Lions Club to install the boards. We will change the stories monthly. Ray Ranfeldt will use them for the fourth of July with items about the founding of Reinbeck. We will look for sponsors for this program as it will require 3 books

### **Old Business:**

**1. Solum Lang:** We are still waiting on their proposal.

**2. Outdoor Instruments:** Erin Schildroth has begun working on writing the grant proposal.

**2. Adventure Passes:** We hope to have this up and running for our patrons by June.

**4. Trivia Night:** It was held on April 29. We were happy with the \$828 donation. One individual gave \$500.

**5. Landscaping:** Lance Moeller will do the cement work for the pergola in July. The cost will be slightly higher than the quote of last year which was \$6,500. The size of the cement will be 17feet by 13 feet with ½ inch rebar and sidewalk to the existing sidewalk. Discussion was held on this project. Bonnie made the motion to add stamping in a brick pattern and with color added. Marilyn seconded the motion. The motion passed unanimously.

**6. Donation-policy-opportunities-parameters:** A sample policy was passed around. Much discussion was held on this policy and it will continue to be worked on so that it is what we want.

**7. Whole Building Surge Protector:** We have not received a response from the electrician contacted.

**8. Volunteer Policy:** A policy was presented by Lenah and after review it will be edited to add this is a non-paid position and all questions about library policies are to be referred to the staff. Rebecca made the motion to approve the policy with the additions as presented. Brenda seconded the motion. The motion passed unanimously.

### **New Business:**

**None**

Meeting was adjourned at 6:26 pm

The next board meeting will be June 12, 2023 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary