

## **Reinbeck Public Library**

### **Trustee Board Meeting**

**Thursday December 13, 2021**

**4:30 pm**

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Sue Trunck, Rebecca Schildroth, and Library Director Victoria Derr. Brenda Snider attended as she will be a new trustee starting January 2022. Motions were made and seconded to approve the bills, and agenda. The minutes were corrected as the evening book club attendance was 4 not 45.

#### **Report on Library Operations by Director:**

We received our Enrich/Direct State Aid Iowa check in the amount of \$1,647.41.

#### **November Statistics:**

**Plow:** 177 visits.

**Bridges:** 164 downloads

**Circulation:** 917

**Book Discussions:** Afternoon book club had 8 attendees and the evening had 6 attendees.

#### **OLD BUSINESS:**

- 1. Website (pictures):** A picture is still needed from one trustee. And a picture is requested for Brenda.
- 2. Landscaping - ARPA Grant and Memorial Project:** This grant needs to be spent before January 30. Sue made a motion and Bonnie seconded the motion to buy a pergola and furniture. The motion passed unanimously.
- 3. ALA Grant:** Jerry had to do a lot more work on the large library table that will be used for a computer center. It will be ready shortly. Victoria updated us on the spending details for this grant. Rebecca made the motion to accept the small changes Victoria wishes to make. Marilyn seconded the motion. . We have until February 2022 to complete the spending of this grant. The motion passed unanimously.
- 4. Flooring:** Victoria will sign the flooring contract.
- 5. Donation Wood Books:** We will proceed with this project. Rebecca is working on a brochure and will bring some ideas to the next meeting.

#### **NEW BUSINESS:**

- 1. City Council Report:** Sue attended this meeting. They plan to do budget amendments at their next meeting.
- 2. Grundy County Library Asking to the Board of Supervisors:** Victoria is working on a letter of submission to the county on behalf of the six libraries in Grundy County.

#### **OTHER BUSINESS:**

- 1. Board Training: Acceptable Use:** The board read and reviewed the Acceptable Use Policy as presented by Victoria. Bonnie made the motion and Sue seconded the motion to approve the policy as written. The motion passed unanimously

Meeting was adjourned at 5:16.

The next board meeting will be January 10, 2021 at 4:30 p.m.  
Respectfully submitted by Rebecca Schildroth, Secretary