

Reinbeck Public Library

Trustee Board Meeting

April 11, 2022

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Brenda Snider, Sue Trunck and Rebecca Schildroth and Library Director Victoria Derr. A motion was made and seconded to approve the bills, and agenda. The minutes were approved as corrected.

Report on Library Operations by Director: Victoria stated that Ann Rae and Cheri will cover additional hours at the library so we can maintain the usual open hours. Emails and bills will be covered also.

March Statistics:

Plow: 200 visits.

Bridges: 235 downloads

Circulation: 1038

Book Discussions: Afternoon book club had 6 attendees and the evening club had 7 attendees.

OLD BUSINESS:

1. Landscaping: The city of Reinbeck is taking bids for mowing and that will include the library. Rebecca has not called Dave Ehlers about some additional work on the landscaping. She will spread some additional grass seed this month and arrange for the planting of hostas and the additional rock. After discussion Marilyn made the motion to spend up to \$750 for this project. Bonnie seconded the motion. The motion passed unanimously.

2. Flooring: It is installed and looks great.

3. Donation Wood Books: Rebecca has not talked with Jerry about the change that needs to be done with his work on this project.

4. Credit Card: As Victoria is leaving the 15th of April she has not done anything about getting a card. After discussion Marilyn made the motion to get a card that will be kept at the library and can be used by Cheri or Rebecca for purchases. Bonnie seconded the motion. The motion passed unanimously.

NEW BUSINESS:

1. City Council Report: Victoria reported that the city approved our taking \$3,000 out of the CD that was due recently.

2. Library Director: We have two applicants. We will set up interviews with both.

3. Contracting/Consulting Fee/Staffing: After discussion Rebecca made the motion to offer Victoria a \$20.00 per hour fee. When she comes to the library it will be for 4 hours or more. This will be to help until a new director is hired and to train the director. Marilyn seconded the motion. The motion passed unanimously.

4. Summer Reading Program: the following is the schedule for this year.

July 13th, 10 am Magic Show (Reserved Memorial Building)

July 23rd, 10am Conservation Officer (at the Library)

July 1st, 4pm Cold Blooded Redhead (Reptiles) (Reserved Memorial Building)

July 8th, 9:30-10:30 am Butterfly Tents (Reserved Memorial Building)

July 18th, 10 am SOAR Program (Live Birds) (at Library)

5. Wrap up Projects: We have not received any furnace quotes. Directors are to have 5 hours of training each year.

OTHER BUSINESS:

1. Board Training: Sex Offender Policy: The board read and reviewed the Sex Offender Policy as presented by Victoria. Sue made the motion and Marilyn seconded the motion to approve the policy. The motion passed unanimously.

Meeting was adjourned at 5:33.

The next board meeting will be May 9, 2022 at 4:30 p.m.
Respectfully submitted by Rebecca Schildroth, Secretary