

Printer Policy/Equipment use:

Multi-functioning printer/copier/scanner/ fax unit is provided as a service and convenience to the public. The cost of photo copies to the public shall be:

-25 cents for both black and color up to 20 copies in 1 day (If additional copies are needed, the cost of service will be increased by 25 cents)

-50 cents per copy for the next 20 copies (If additional copies are needed, the cost of service will be increased by 25 cents)

-75 cents per copy for the next 20 copies (If additional copies are needed, the cost of service will be increased by 25 cents)

-1 dollar per copy for the next 20 copies, at which time the daily printing limit will be reached.

Prices will remain at this rate unless increased maintenance warrants a raise in prices.

The laminator is also provided as a service to the public. The cost of lamination shall be 50 cents a sheet unless increased maintenance warrants a raise in prices.

Cost to patrons to send faxes shall be three dollars for the first page and one dollar for each page after that. There is no cost to receive a fax.

The computers may be used free of charge to patrons in good standing with the library. There is a cost of 25 cents a sheet for both black and white and color for use of the printers which increases at a 25-cent increment based on number of copies. There is no internet fee. Patrons using the Internet must adhere to the Library's Acceptable use policy. *No computer privileges for patrons who do not return overdue materials after being contacted until fine is paid or materials returned.*