

Reinbeck Public Library

Trustee Board Meeting

Monday December 14, 2020

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees Bonnie Shinn, Rebecca Schildroth, and Library Director Victoria Derr. This was a combination meeting as two trustees attended by Zoom and the others were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

Report on Library Operations by Director:

Victoria stated that she monitors the Covid -19 announcements by the governor's office weekly. The city of Reinbeck has a mask mandate in place that includes the library.

There will be new signs for the shelves.

The ALA Grant will be submitted in January.

Average story hours is 13. The December numbers were lower.

The take and go craft kits have gone over well. The edible ones are a great hit. She hopes to add a monthly adult kit.

OLD BUSINESS:

- 1. Coffee Bar:** We are waiting on delivery of the components.
- 2. Landscaping:** The retaining wall has been rebuilt and some of the bushes planted. The remaining work will be completed in the spring. .
- 3. ALA Grant:** Letters of recommendation are still needed.
- 4. County Passport Pages:** Victoria informed us that the county would like to have patrons visit the other libraries. To do this they will issue a county passport that can be stamped when visited by a patron from another community.

NEW BUSINESS:

- 1. Holiday Hours:** Victoria suggested that we be closed on December 25 and 26 and January 1 and
- 2. Jan** made the motion to be closed on those dates. It was seconded and passed unanimously.

OTHER BUSINESS:

Board Training: Copier Policy. Victoria presented us with a revised copy policy. Marilyn motioned that we approve the policy. The motion was seconded and passed unanimously.

Meeting was adjourned at 4:53.

The next board meeting will be January 11, 2021 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary