

Reinbeck Public Library

Trustee Board Meeting

March 14, 2022

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Rebecca Schildroth, Brenda Snider, Sue Trunck, and Director Victoria Derr. Bonnie seconded to approve the bills, and agenda. The minutes were approved as written.

Report on Library Operations by Director:

Victoria informed us that Jerry Shinn and Lucas Peter will mount the TV. We are still waiting on the part to fix the furnace.

February Statistics:

Plow: 228 visits.

Bridges: 153downloads

Circulation: 951

Book Discussions: Afternoon book club had 5 attendees and the evening club had 5 attendees.

OLD BUSINESS:

- 1. Landscaping - ARPA Grant and Memorial Project:** Victoria has the paperwork to get Rebecca reimbursed for paying for the items.
- 2. Flooring:** It is slated to be installed the 17 & 18 of March. Victoria will get a dumpster to help with the cleanup of items no longer needed and are unwanted.
- 3. Donation Wood Books:** Rebecca has spoken with Awards, Gift, & Engraving of Cedar Falls about doing the work. She will talk with Jerry about the change that needs to be done with his work on this project. The spines need to be flatter.
- 4. Credit Card:** Victoria is still working on this.
- 5. Credit Card:** Victoria submitted several card companies for us to select from. Sue made the motion to apply for the LSB Bank credit card. Marilyn seconded the motion. The motion passed unanimously.

NEW BUSINESS:

- 1. City Council Report:** Victoria reported that the library budget for the coming year was approved
- 2. Snow Removal:** Kayden Schick has been doing a good job.
- 3. Summer Reading:** The theme is Summer Camp. We have a butterfly tent scheduled for July 8 and a magic show for another date. The program is coming along nicely.
- 4. Landscaping and Lawn Care:** Rebecca indicated that she feels we should do the following. Plant hostas in front of the window on the east side of the front door. Continue the edging and rock the area on the east side of the door where the bench sits. Add rock to match the rock on the west side of the door to the existing rock around the building. Hire someone to mow the lawn this summer. Victoria will look into the hiring of someone to do the lawn mowing. Rebecca will work on the items discussed.

OTHER BUSINESS:

1. Board Training: Interlibrary Loan Services/Reference Service/Reference Interview/Homework

Assignments Policies: The board read and reviewed the Interlibrary Loan Services/Reference Service/Reference Interview/Homework Assignments Policies as presented by Victoria. Bonnie made the motion and Brenda seconded the motion to approve the policies with the corrections we discussed. The motion passed unanimously

Meeting was adjourned at 5:13.

The next board meeting will be April 11, 2022 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary