

## **Reinbeck Public Library**

### **Trustee Board Meeting**

**Monday July 12, 2021**

**4:30 pm**

President, Marilyn Evans, called the meeting to order. Others present were trustees, Bonnie Shinn, Sue Trunck, Jan Ehrig, Rebecca Schildroth, and Library Director Victoria Derr. Motions were made and seconded to approve the minutes, bills, and agenda.

#### **Report on Library Operations by Director:**

Victoria stated that the work on the summer reading program is coming along nicely. Prizes and programs are set. There will be three age groups for prizes.

#### **June Statistics:**

**Plow:** 201 visits.

**Bridges:** 118 downloads

**Circulation:** 1321

**Book Discussions:** Afternoon book club has 6 attendees and the evening had 3.

#### **OLD BUSINESS:**

**1. Website (pictures):** Pictures are still needed from two trustees.

#### **NEW BUSINESS:**

**1. City Council Report:** Victoria stated that she attended the meeting and that she is pleased with the direction the council is taking. They are exploring the possibility of a new fire station and updating to a fiber optic for the internet.

**2. Saturday Hours:** Victoria proposed new Saturday hours as later in the day there are not many patrons. After discussion Rebecca made the motion to a trial three month change in hours. Saturday from 10:00 to 1:00 and Friday from 10:00 to 5:00. Patron visits will be tracked on an hourly basis to see if these hours work better for our community. Marilyn seconded the motion. The motion passed unanimously.

**3. Memorial Books out of Wood:** The board looked at a sample of a book made by Jerry Shinn. It looked good to all the board. Rebecca made the motion a motion and Bonnie seconded it to move forward with this idea.

**4. Ray Rannfeldt request:** Ray had donated a couple of books he had written. He will need to fill out the Return of Books Reconsideration of Resources form. He also had some ideas to beautify our outdoor area. As we have some plans already under discussion it was felt that his help would not be needed at this time.

**5. Custodian:** Victoria stated she wishes to hire Lisa Loube for this job. Bonnie made the motion to hire her and Marilyn seconded the motion. The motion passed unanimously.

**6. ARPA Grant and Memorial Money:** The State Library of Iowa was awarding American Rescue Plan monies. Victoria applied for this grant after speaking with Marilyn and Rebecca. The grant of \$5000 was approved. This grant is technology based. Our proposal was to develop an outdoor patio area for patrons to use the internet. Dave Ehlers has been contacted to draw up a plan. This money must be spent this year and it will not cover installation costs. The Brandt Memorial money will be used to incorporate a butterfly garden area.

**7. Library Certificates of Deposits:** We have one currently due. Rebecca made the motion and Bonnie seconded it to take \$6500 out of it to pay for new flooring for the meeting room area.

**OTHER BUSINESS:**

**1. Board Training:** Trustees are to read Chapter 4 in the handbook that is available on line.

**2. Trustee Training:** Victoria will send out discussion questions on Chapter 4 of the Trustee Manual that is now on line on the State Library of Iowa web site.

<https://docs.google.com/document/d/1zYx9FwB8RFgGmdZX8aD7KLwUsWeOF8GMz0vMSogs6FM/edit>

Meeting was adjourned at 5:41.

The next board meeting will be July 12August 9, 2021 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary