

CONFIDENTIALITY POLICY:

The Reinbeck Public Library Board of Trustees recognizes 22.7 of the Code of Iowa which protects the confidentiality of "the records of a library which, by themselves or when examined with other public records, would reveal the identity of the library patron checking out or requesting an item or information from the library". The Code states that "The records shall be released to a criminal or juvenile justice agency only pursuant to an investigation of a particular person or organization suspected of committing a known crime. The records shall be released only upon a judicial determination that a rational connection exists between the requested release of information and a legitimate end that the need for information is cogent and compelling".

Information requests, materials borrowed or used within the library, computer use records, and interlibrary loan records shall be kept confidential. The library director serves as custodian of the records, and will not release these records except under court order. An exception to this is disclosure to parents of inappropriate websites viewed by minors as covered in the Internet Acceptable Use policy.