

Reinbeck Public Library

Trustee Board Meeting

Monday November 9th, 2020

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees Sue Trunck, Bonnie Shinn, Jan Ehrig, and Library Director Victoria Derr. This was a combination meeting with trustees attended by Zoom and the others that were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

Report on Library Operations by Director:

Weeding was done in the Juvenile and Young Adult areas with the spine labels also being replaced and updated. The Annual survey was turned in along with the budget to the city.

OLD BUSINESS:

1. Bridges: 179 checkouts in October. PLOW: 176 visits in October. Book Discussions: Evening: 5. Afternoon: Did not meet.
2. Coffee Bar: Cabinets and countertop are ordered. Jerry Shinn will install when they are delivered.
3. Landscaping: Started and already looking much better than before. The retaining wall will be fixed, rock added, and new plants put in.
4. Mural: Almost finished, only needs "*Welcome to Reinbeck Public Library*" added.

NEW BUSINESS:

1. Book Shelves/Paint: A color was picked for the Coffee nook and it was suggested that the same color be used on the wall behind the new Non-Fiction bookshelves. Jan said she would find the original blue paint for behind the bookshelves and we would only use the new paint color for the Coffee Nook.
2. November Holidays: Victoria proposed the library follow the City holiday schedule and use the Veteran's day holiday for the Friday after Thanksgiving instead. The Library would be closed Thanksgiving Day and the day after. Jan Motioned to accept this proposal and Bonnie 2nd.

OTHER BUSINESS:

Board Training: Board members had been asked to read Chapter 2 in the Trustee Training Handbook and discussed the chapter after taking a quiz over the material

Sue motioned to end the meeting, Marilyn 2nd.

Meeting was adjourned at 5:02 pm.

The next board meeting will be December 14th, 2020 at 4:30 p.m.

Respectfully submitted by Victoria Derr, Director