

## **Reinbeck Public Library**

### **Trustee Board Meeting**

**Monday February 8, 2021**

**4:30 pm**

President, Marilyn Evans, called the meeting to order. Others present were trustees Bonnie Shinn, Sue Trunck, Jan Ehrig, Rebecca Schildroth, and Library Director Victoria Derr. This was a combination meeting as two trustees attended by Zoom and the others were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

#### **Report on Library Operations by Director:**

Victoria stated that the County Library meeting did not meet the quorum. It was noted that they are progressing with their passport program.

She has renewed the E Rate Program for the coming year with RTU as our provider. This state program allows us to save a significant amount on our monthly bills.

There is no story time this month as the cold weather has impacted our attendance.

**Plow: 163** visits in January.

**Bridges: 110** downloads in January.

**Book Discussions: 4** in attendance in the afternoon group, and the evening group did not meet in January.

#### **OLD BUSINESS:**

**1. Coffee Bar:** Jason Boldt has given us a quote of \$375 to install the plugins we need to make our coffee bar functioning. Floor samples will be available to look at in the coming months for that area in the library. Victoria prefers a hard surface flooring.

**2. ALA Grant:** This grant has been submitted and is under review. We should find out in a couple months if we receive the money.

**4. Trustee CE Class:** Victoria informed us that we each need 5 hours over 3 years. Hours worked from home should be turned in to her and there are online classes we can attend. Jan and Rebecca attended one this last month.

**5. Summer Reading Program:** The state program is geared more to larger libraries. We may share a program with Grundy Center. There is a yoga program included in the planning.

#### **NEW BUSINESS:**

**1. New Policies:** Victoria gave us a copy of the new proposed policies. They pertain to Disaster Preparedness and the Pandemic. Jan made the motion to approve the policies. It was seconded and passed unanimously.

**2. City council Meeting Report:** Victoria went to the meeting and found it very informative. She has ideas on how to improve the relationship between the city and the Library. The city has some ideas on how to present itself to the Cedar Valley. Victoria thinks we can tie into this project.

**3. Saving and CD's:** The total in CD's is \$117,677.35. We will put \$62,779.77 in a 6 month CD. It is anticipated we will need some of these funds for the items we wish to do for a meeting room.

**4. Paint Iowa Beautiful Grant:** Victoria has applied for 10 gallons of paint from Diamond Vogel.

**OTHER BUSINESS:**

**1. Board Training? Long Range Plan:** Victoria stated our Long range Plan is to be updated every three years. Sue made the motion to accept the plan. It was seconded and passed unanimously.

**2. IA Learns Account:** This is working well.

Meeting was adjourned at 5:33.

The next board meeting will be March 8, 2021 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary