

## **Reinbeck Public Library**

### **Trustee Board Meeting**

**Monday September 14, 2020**

**4:30 pm**

President, Marilyn Evans, called the meeting to order. Others present were trustees Sue Trunck, Bonnie Shinn, Rebecca Schildroth, and Library Director Victoria Derr. This was a combination meeting as two trustees attended by Zoom and the others were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

#### **Report on Library Operations by Director:**

Victoria stated that the issue with Bridges is fixed. Some patrons were not able to get on line and others could after a recent update to the site.

She stated that no board members were up for election this year.

#### **OLD BUSINESS:**

**1. Bridges:** 137 down loads in August. **PLOW: 109 visits** in August. **Book**

**Discussions:** Daytime is suspended until September, Evening social distanced in the park with 6 in attendance.

**2. Trustee Training:** Marilyn, Sue, Jan and Bec all attended the zoom meeting. This counts towards the credit each trustee needs to complete each year.

**3. Coffee Bar:** We will use the line item Other Contraction Service for this project. Victoria will work with Spahn and Rose on finalizing the plans for the coffee bar. We are thinking of white cabinets and having Jerry Shinn do the work.

**4. Landscaping:** Nothing to report.

**5. Book shelves where Magazines were:** Victoria stated we are waiting on Jerry to have time to complete this project.

**6. Mural:** Victoria has started working on this.

#### **NEW BUSINESS:**

**1. Book Clubs using the Library:** After a brief discussion, Rebecca made the motion to open the Library to both book clubs for meetings. Westview is no longer available for this purpose. For the evening group we will have two keys made. One each for Marilyn and Rebecca to open and lock up the building for the use of the book club. The keys will be checked out and are to be used by the trustee for this stated purpose. The motion was seconded by Sue. All trustees voted favorably.

**2. Annual Survey:** Victoria will be working on this and she will have it done before the due date of the end of October.

#### **OTHER BUSINESS:**

**Board Training:** Board members had been asked to read chapter one in the handbook. Victoria had a three question quiz. It was for the purpose of review and information.

Meeting was adjourned at 5:03.

The next board meeting will be October 12, 2020 at 4:30 p.m.

Respectfully submitted by Rebecca Schildroth, Secretary