

Reinbeck Public Library

Board Meeting

Monday August 17, 2020

4:30 pm

President, Marilyn Evans, called the meeting to order. Others present were trustees Bonnie Shinn, Jan Ehrig, and Library Director Victoria Derr. This was a combination meeting as one trustee attended by Zoom and the others were present at the library. Motions were made and seconded to approve the minutes, bills, and agenda.

Report on Library Operations by Director

Victoria talked about the After School and Story Time prospects, as holding both in person did not seem likely to happen. Story Time will be held in person as parents will be in attendance with their children, providing extra supervision. After School will be done virtually with a hand out/take home craft as those children are older and would be less likely to stay socially distant through an hour-long program.

The Library will also be implementing a 2 day pick up period on books placed on hold. The Library was having a lot of new books being held behind the desk for a week or more at a time, making the new books shelf look empty, and keeping more casual browsers from finding new releases.

The library has also purchased 3 new push carts with totes to more easily quarantine returning materials for 48 hours.

The Libraries Accreditation certificate was delivered.

OLD BUSINESS:

- 1. Bridges:** 133 in June. **PLOW: 122 visits** in June. **Book Discussions:** Daytime is suspended, Evening book club met with 6 in attendance.
- 2. Summer Reading:** Victoria stated that the prizes were handed out and all the kids were very excited. The Library had a lot of submissions for the final drawing, as giving the kids more time to read (two months instead of only one) provided them more time to fill out their reading cards.
- 3. Coffee Bar:** The quote from Spahn & Rose came back at \$2,525.66 along with Lon's Quote of \$455.00 for a sink and plumbing. (Jan motioned to move forward with the Spahn & Rose bid of \$2,525.66 along with Lon's bid of \$455 to build a coffee bar in the meeting room using funds from our Other Contractual Services line in the budget. Bonnie 2nd. All in favor)
- 4. Landscaping:** Nothing new to report
- 5. After School Program:** Victoria talked about the After-School program and how she will be moving that forward virtually. In order to make more high-level crafts in a mass production manner, Victoria suggested purchasing a Cricut cutting machine with some of the money for the after-school program. The machine will cost \$369. (Bonnie motioned to purchase the Cricut for the after-school program and Jan 2nd. All in favor.)
- 6. Book Shelves:** Victoria talked with Jerry and he said he will work on the shelves when his other projects are finished.

NEW BUSINESS:

1. Mural: Victoria proposed painting a mural on the wall over the paper backs in order to brighten up the space and add a visual point of interest in an otherwise dark corner. The mural will be a farm scene with a cloudy blue sky, green hills in the background and wheat in the foreground. "Welcome to The Reinbeck Public Library" will be added along with a small red barn and an old-fashioned metal windmill. (Bonnie motioned that Victoria paint the mural, Jan 2nd. All in favor)

OTHER BUSINESS:

None

Meeting was adjourned at 4:52.

The next board meeting will be September 14, 2020 at 4:30 p.m.

Respectfully submitted by Victoria Derr, Library Director