

## **Reinbeck Public Library**

### **Board Meeting Agenda**

**Monday November 9th, 2020**

**4:30pm**

Welcome to Visitors – Please sign in.

Visitors will be allowed 5 minutes to speak at the beginning of the meeting. Please be courteous and professional when addressing members of the board or the library director. Please do not interrupt once the meeting has begun. Board members will listen, but not respond during the meeting to visitors who speak. If a response is needed, it will come at a later time when the board has had time to examine the issue.

**Bridges:** 179 Checkouts

**PLOW:** 176

**Book Club:** Evening Book Club: 5 Afternoon Book club: Did not meet

### **Call to Order**

**Agenda Approval-Minutes Approval-Bills Approval**

### **Director's Report**

#### **Old Business**

Coffee Bar

Landscaping

Mural

#### **New Business**

Book Shelves/Paint

November Holidays

#### **Other Business:**

Board Training: Trustee Handbook, Chapter 2

### **Adjournment**

## CHAPTER 2 QUIZ

1. What are the FIVE primary roles of Public Library Boards?
  - a. Over see day to day library operations. Set budget. Buy books. Manage donations. Report to State.
  - b. Advocate. Monitor and evaluate library effectiveness. Adapt policies. Hire and evaluate a Director.
  
2. Board Advocacy includes working to obtain adequate funding for the library; pursuing opportunities to meet and speak with community groups; getting to know the mayor and city council; making sure the community's needs and interests are paramount when making board decisions.
  - a. True
  - b. False
  
3. A Library Policy is
  - a. A carefully designed, broadly stated, written guideline for actions and decision of the library.
  - b. A approved set of "rules" by which patrons and staff must abide while on Public Library property.