

II: Collection Development:

The Reinbeck Public Library aims to provide our patrons of all ages with materials for recreational and educational purposes, with a primary emphasis on current, high interest, high demand materials, and a secondary emphasis on reference materials. The Library Bill of Rights and Freedom to Read Policy have been adopted as guidelines for library practice.

The responsibility for the selection of materials is the duty of the library director. Materials will be selected according to the needs of the community. Selection of books will be based on content rather than race, sex, nationality, political, or religious views of the authors. Special requests and recommendations will be taken into consideration. The library welcomes gifts, with cash gifts being especially appreciated. Books purchased through gifts of money will be appropriately labeled.

Patrons requesting certain materials be withdrawn may present their complaints in writing. The requests will then be considered by the library board and staff.

Current issues of periodicals will be put on display. Back issues will generally be kept for one year, with the exceptions of "Ideals", "The Iowan", and magazines of historical interest which may be kept indefinitely. Craft magazines and children's magazines may be kept for longer periods of time if they continue to be used.

The collection of the Reinbeck Public Library shall be weeded on a regular basis. Factors to be considered in the weeding process include the following:

- 1.Usage. Based on the latest recorded circulation date.
2. Accuracy of material.
- 3.Needs of the community
- 4.Literary merit
- 5.Physical merit.

The library staff may dispose of the withdrawn material in any way which may be considered proper by the board of trustees.